

DELEGATED POWERS REPORT NO.

1761

SUBJECT: Acceptance of tender for phase 1 roofing and guttering replacement works at Edgware Infant and Junior Schools

Control sheet

All of the following actions MUST be completed at each stage of the process and the signed and dated report MUST be passed to the Governance Service for publishing

All reports		
1. Governance Service receive draft report	Name of GSO Date	Paul Frost 6 th July 12
2. Governance Service cleared draft report as being constitutionally appropriate	Name of GSO Date	Paul Frost 11 th July 12
3. Finance clearance obtained (<i>report author to complete</i>)	Name of Finance officer Date	Kerry – Anne Smith 16 th July 12
4. Staff and other resources issues clearance obtained (<i>report author to complete</i>)	Name of Resource officer Date	N / A
5. Strategic Procurement clearance obtained (<i>report author to complete</i>)	Name of SPO Date	Lesley Meeks 17 th July 12
6. Legal clearance obtained from (<i>report author to complete</i>)	Name of Legal officer Date	Phillipa Dieobi 17 th July 12
7. Policy & Partnerships clearance obtained (<i>report author to complete</i>)	Name of P&P officer Date	Julie Pal 11 th July 12
8. Equalities & Diversity clearance obtained (<i>report author to complete</i>)	Name of officer Date	Julie Pal 11 th July 12
9. The above process has been checked and verified by Director, Head of Service or Deputy	Name Date	Lesley Meeks 26 th July 12
10. Signed & dated report, <u>scanned or hard copy</u> received by Governance Service for publishing	Name of GSO Date	Paul Frost 27 July 2012
11. Report published by Governance Service to website	Name of GSO Date	Paul Frost 27 July 2012
12. Head of Service informed report is published	Name of GSO Date	Paul Frost 27 July 2012
Key decisions only:		
13. Expiry of call-in period	Date	N/A
14. Report circulated for call-in purposes to Business Management OSC members & copied to Cabinet Members & Head of Service	Name of GSO Date	N/A

ACTION TAKEN UNDER DELEGATED POWERS BY OFFICER (EXECUTIVE FUNCTION)

Subject **Acceptance of tender for phase 1 roof and guttering replacement works at Edgware Infant and Junior Schools**

Officer taking decision Interim Director of Children's Service
Assistant Director of Commercial Services

Date of decision 25 July 2012

Date decision comes into effect 25 July 2012

Summary	To accept the tender from D Long Construction Ltd for phase 1 roof and guttering replacement works at Edgware Infant and Junior Schools
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Officer Contributors Bernard Gallagher – Building Services Team, Commercial Services

Status (public or exempt) Public with separate exempt report

Wards affected Edgware

Enclosures None

Reason for exemption from call-in (if appropriate) N / A

Key decision No

Contact for further information: Bernard Gallagher – Building Services Team, 020 8359 3112 or bernard.gallagher@barnet.gov.uk

Serial No. 1761

1. RELEVANT PREVIOUS DECISIONS

- 1.1 Cabinet 20 February 2012, (Decision Item 6) - resolved to recommend to Council the approval of the Business Planning proposals for the period 2012/13 – 2014/15. The Children’s Service Capital Programme 2012/13 identified the need to undertake roofing replacement works at Edgware Infant and Junior Schools.
- 1.3 Council 6 March 2012, (Decision Item 9) – resolved that the report and recommendations of the Cabinet dated 20 February 2012 be approved.

2. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

- 2.1 A Successful London Suburb: one of the strategic objectives of this corporate priority is to ‘ensure every school is a good school for every child’.
- 2.2 One Barnet Sustainable Community Strategy: one of the strategic objectives of the strategy is to ‘invest in children and young people’.

3. RISK MANAGEMENT ISSUES

- 3.1 I do not consider the issues involved are likely to raise significant levels of public concern or give rise to policy considerations.
- 3.2 A Corporate risk register for the project is maintained and updated by the Building Services Team.

4. EQUALITIES AND DIVERSITY ISSUES

- 4.1 The proposed works will enhance Barnet’s reputation as a good place to live and work and will assist in delivering a first class education to all pupils.
- 4.2 Both schools have a diverse pupil background serving the wider community which is reflective of the Boroughs population.
- 4.3 D Long Construction Ltd implement an equalities policy that was approved as part of their appointment as a Term Maintenance Contractor for the London Borough of Barnet.

5. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

- 5.1 The funding source for the project is the Children’s Service Capital Programme 2012 / 13 agreed by Cabinet. The cost projection for the project is as the table below and will be contained within the budget allocated. Any unused funds will be returned to the Children’s capital programme and used to fund other projects.

Works	£120,620
Technical Fees	£12,620
LBB Project Management Fees	£3,618.60

Project Contingency:	£6,031
Total:	£142,889.60

5.2 In line with Contract Procedure Rules the works were tendered to 5 suitably experienced Contractors with 4 tenders returned as listed in the exempt report. The award criteria was based on both cost and quality giving final scores (out of 100) of:

- D Long Construction Ltd – 84.37
- Contractor A – 80.32
- Contractor B – 66.12
- Contractor C – 73.20

5.3 Both schools are owned by the London Borough of Barnet, the roofing works will enhance the schools thermal and energy performance.

6. LEGAL ISSUES

6.1 The value of the contract falls below the EU procurement threshold for works, set under the Public Contracts Regulations 2006 and for contracts that are under the threshold, contracting authorities (the Council) do not required to follow the full European procurement regime.

6.2 The Council and the contractor are required under the Council's Contract Procedure Rules, to enter into written contracts to document the terms and conditions for the undertaking the works.

7. CONSTITUTIONAL POWERS

7.1 The Council's constitution in Part 3, Responsibility for Functions, paragraph 6.1 states that Chief Officers can take decisions to discharge functions allocated to them or dealt with by them or their staff in all matters where they have managerial or professional authority. Chief Officers can authorise and accept quotations for contracts to the limits placed on them by the Contract Procedure Rules.

7.2 Table 5.1 of the Contract Procedure Rules provides authority for Directors / Assistant Directors to accept lowest tenders up to £499,999.

8. BACKGROUND INFORMATION

8.1 The roofs and rainwater goods at both schools were identified as requiring replacement and repair in the Condition Survey of both schools carried out in 2010. Elements of the Infant roof in particular were listed as high priorities requiring replacement within 2 years.

8.2 Following the confirmation of Maintenance funding for community schools announced by the Department for Education just before Christmas 2011, a draft Capital Programme for 2012 /13 was agreed with Children's Service and the Programme was authorised for delivery by Cabinet in February 2012.

9. LIST OF BACKGROUND PAPERS

9.1 None

10. OFFICER'S DECISION

I authorise the following action:

10.1 To accept the tender of £120, 620 from D Long Construction Ltd for roof and guttering replacement works at Edgware Infant and Junior Schools.

Signed **Interim Director of Children's Service**

Date **25 July 2012**

Signed **Assistant Director of Commercial
Services**

Date **19 July 2012**
